



U.S. Department
of Transportation
**Federal Transit
Administration**

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REGION 10 BULLETIN NO: 2013-32

Subject: FY 2013 Financial Management Oversight Seminar

Program Area: Training

Date: August 23, 2013

Federal Transit Administration (FTA) would like to invite you to attend the **Fiscal Year (FY) 2013 Financial Management Oversight (FMO) Seminar**, September 23-24, 2013 in Seattle, Washington.

The seminar is designed for FTA grantees responsible for assuring appropriate application of Federal statutory requirements and FTA policies related to grant funds. The seminar provides a walk-through of these prevailing requirements to assure grantee compliance in implementation including output derived from their financial management system. Each of the four specialized FMO reviews is discussed with detailed discussions held on the requirements associated with each review. The seminar will cover the FMO review process, sound internal control practices, compliance with the Office of Management and Budget and FTA financial management regulations, federal financial reporting process, American Reinvestment and Recovery Act reporting requirements, budget changes and grant amendments, cost allocation plans, and other topics related to financial management of FTA grants. The seminar provides real-life case studies to foster a better understanding of the requirements and how they are applied in varied situations using group settings.

The seminars are designed for transit agency personnel who are responsible for the financial management of FTA grant funds. This would include transit agency CFO's, CEO's, Accountants, and personnel who are responsible for planning/managing transit services, and managing compliance programs.

NOTE: Reservation deadline for hotel accommodations at the Residence Inn by Marriott – Lake Union is September 1, 2013.

Also note that there is a Procurement System Review Workshop, September 25-26, 2013, being held at the same hotel. For more information, please see Region 10 Bulletin 2013-34.

Registration is free and required to attend the seminar. To register for the seminar, complete the registration form and submit via email to fmoseminars@reidconsult.com or fax to the attention of Janisha Richardson, at FAX 571-257-5091. The FTA public website may be used to access

the seminar's overview, agenda, registration, and hotel links and driving instructions - http://www.fta.dot.gov/images/content_images/FY13_FMO_Registration_Pkg-Seattle.pdf.

Do not assume that your registration is confirmed until you receive your confirmation email. Attendance is limited to two individuals per agency in order to accommodate as many agencies as possible and the maximum number of participants is 40.

For information regarding your registration, please contact Janisha Richardson at 571-257-5090, extension 224.

For further information, please contact Steve Saxton at 206-220-4311, or email james.saxton@dot.gov if you have questions concerning this notice.

Sincerely,

R.F. Krochalis
Regional Administrator

