



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

REGION X  
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## **REGION 10 BULLETIN NO: 2014-18**

Subject: Triennial Review Workshops

Date: March 12, 2014

The Federal Transit Administration (FTA) will host two Triennial Review Workshops in Region 10 as follows:

### **Portland, OR**

April 28-29

Crowne Plaza Portland Downtown Convention Center

1441 NE 2nd Avenue

Portland, OR 97232

877-270-1393

### **Seattle, WA**

May 1-2

Red Lion Hotel

1415 Fifth Avenue

Seattle, WA 98101

866-822 2947

### **Who Should Attend?**

These workshops are designed for transit professionals responsible for planning or managing transit service or compliance programs, as well as those responsible for developing grant applications and managing federally funded programs. Managers at agencies scheduled for a Triennial Review during the fiscal year are especially encouraged to attend this workshop. Attendees are made aware of any new requirements that will be included in the review as well as being better prepared for the upcoming review.

### **Workshop Leaders**

The Triennial Review Workshops will be conducted by transit professionals who are reviewers for the Federal Transit Administration's Triennial Review Program. The instructors can provide guidance in each of the twenty-three areas to be reviewed, can answer questions about how to respond to specific questions, can share best industry practices with you, and help refer you to FTA staff or printed guidelines should you require additional information. FTA Regional Office staff will also attend the Workshop, and will be available to answer questions about your upcoming Triennial Review, or assist you in any area related to your FTA grant program.

**Registration and Accommodation**

Registration for the workshop is free of charge. To register for a workshop, follow the link in the attached form (location-specific) or visit the FTA website for links to other workshops. Please submit a separate registration form for each participant. Your registration is not confirmed until you receive a confirmation email.

A block of hotel rooms have been reserved for each workshop beginning the night before the workshop starts and are offered at the specified government per diem rate. Hotel accommodations are for confirmed workshop attendees only. Each confirmed attendee is responsible for making his/her own hotel reservation. Please do not make a hotel reservation until you have received a workshop confirmation email. To receive the government per diem rate, follow the reservation instructions on your confirmation email.

If you have questions about your registration, please contact Lisa Wolf at [lwolf@planitnow.com](mailto:lwolf@planitnow.com), 240-343-4071, or FTA Region 10's Carrie Deichl at [carrie.deichl@dot.gov](mailto:carrie.deichl@dot.gov), 206-220-4307.

Sincerely,

R.F. Krochalis  
Regional Administrator



Encl: Portland Information Sheet  
Seattle Information Sheet